

UUCWI Nominating Committee Role Description

Approved by BOT May 9, 2005

Purpose: To ensure continuity in leadership of UUCWI by identifying candidates willing to serve.

Nature: The nominating committee is a standing committee that operates under the bylaws independently of the Board of Trustees. UUCWI Bylaws, Article VII, state the method of election and terms of the Nominating Committee. The committee selects its own chair.

Key Responsibilities:

- Carry out the responsibilities of the committee outlined in the UUCWI Bylaws, Article VII. Find candidates to fill vacancies on the Board of Trustees and identify candidates to serve on the next nominating committee.
- Personally contact prospects and inform them of the obligations of the position for which they are being nominated.
- Ensure that membership requirements for positions are met.
- Ensure that notification requirements in the bylaws for elections are met.

Ex Officio (non-voting) Members: Liaison from the Board of Trustees