

## **UUCWI Board of Trustees Meeting, 1/09/06**

Meeting opened 6:00

*Absent: Ron V.*

Chalice Lighting

Reading

Motion to approve minutes, seconded. Minutes approved.

### Treasurer's Report

Kathleen reports a healthy budget with 63% of pledges received through December 1, 2005, for the UUCWI operating budget. She noted that if everyone pays their outstanding pledges UUCWI would be over its expected revenues. Kathleen also reports that over the past six months expenses incurred were \$3,800 less than what was budgeted. Part of these monies is from unused program funds. This includes \$2,000 of CRE money available that was not spent. The worship committee also came in under budget. She also reports that as of December 31, \$84,000 of building fund pledges have been collected.

A special ceremony will be scheduled on January 22 to acknowledge receipt of a CHALIC Lighter Grant.

### Minister's Report

Kit reported that plans for a 1/23/06 rally regarding an antidiscrimination bill to take place in Olympia Washington were going well. Through Kit, UUCWI is working with other churches to guarantee plenty of representation.

### Construction

#### Building and Design Committees' Report

Sandy reported for the design committee and unveiled a redesign of UUCWI's future facility prepared by Flackrock. This design maximizes the advantage of panelized construction. The design at 3618 square feet will be 300 feet smaller than the original design and it is expected that it will represent a cost savings compared to cost estimates for earlier designs. Sandy reported that Roy Bingman (who will act as contractor) was in the process of contacting subcontractors for cost estimates.

Tom Buxton presented the Board with two proposed business plans prepared by himself and Dave Cauffman. These business plans were prepared for the UUCWI membership and for bank loan approval. In Plan Number 1, "Build it And They Will Come," Tom noted adjustments from earlier plans, which included higher DRE costs up front and a

greater extension of time in terms of moving from a quarter-time to half-time minister. The staffing plan calls for a projection based on a growing membership that represents one child for every two adults with a membership peak in 2007-2008. This preliminary projection means 10 children per classroom in the new facility. The DRE projected costs will include funding a half-time position towards the end of a 10-year period. Tom cautioned that the business plan was contingent upon whether or not UUCWI membership continues to pledge at a minimum level.

Regarding Plan Number 2 “the deeper pockets” plan, Tom said that the projected growth rate assumes a budget overrun and calls on an additional 10% in pledges from the congregation in 2007-2008 with an increase to 15% in the following year. Again, projections are based on an expected average pledge.

The two proposed business plans will be presented to the congregation along with building costs in a meeting to be held (TBA), in late February. Tom noted that some revisions to the plans were possible based on the incoming subcontractor and other building costs. The Board will hold a special meeting on this if necessary.

### Programs

Toyan reported that there was some interest from within the membership regarding managing the CRE program. The problem is that this interest does not fill the need for a formal and well-designed CRE program.

The Board was informed of a proposal submitted by Heidi Hoelting, current choir director, to serve as DRE and will take the proposal under careful advisement upon receipt of the proposal.

**ACTION ITEM:** Toyan will email the proposal to board members.

The Board agreed to look into two policy concerns, which are developing a policy about expense requests and the use of forms for these requests. Secondly, the Board will consider the viability of a person holding two staff positions within UUCWI.

**NEXT BOARD OF TRUSTEE’S MEETING:** February 13, 2006, 6 pm.