

**Minutes of the Special Meeting
West Beach Road Association
May 30, 2015**

A Special Meeting of the West Beach Road Association was called by President Robert Elphick and the Board of Directors and was held on May 30, 2015 at Whidbey General Hospital Conference Room "A", Coupeville, WA 98239. The purpose of the meeting was to discuss replacement of the association's water filtration/treatment system and to approve a funding plan for the project.

The meeting was called to order at 12 PM by President Robert Elphick.

Present were :

Robert & Margaret Elphick
Rudy Deck
Wendy Patton - Proxy for Hawkins
Julie Hunt
Kathy & Cedric Niiro
Judy Graham
Mike Nunn
Bill Hamburg - Proxy for VanZytveld
Bob Bush
Dave Steckman - Proxies for Dragoo, Buys, McDonough, and Johnson

Not present or represented by Proxy were:

Brix, Hansen, Weichel, McElroy, Thurman, Oman, and Steward

A quorum of 16/23 members was obtained, 10 in person and 6 by Proxy

Overview

President Robert Elphick presented an overview of the project with a slide presentation. Slides included discussion of State requirements, proposed replacement hardware, benefits, risks in delays, and payment options.

Discussion points

- The project should be initiated NOW. - all agreed on this point
- Money should be in hand before initiating the project. - all agreed on this point
- Should not use Water Capitalization fund to supplement the project cost - that money should be reserved for capital expenditures as intended
- Divert Road Fund money to pay for this project (one member's Proxy notes) - no other members present or via Proxy agreed to pursue that approach
- Non-binding indications for funding options of Members was taken and results were: Pay now – 15
Borrow from bank – 2, Unknown – 6
- If several members do not/cannot pay the full \$1,461 assessment by 7/31/15 - The Board will pursue options.

MOTION

A Motion was made by Bill Hamburg and Seconded by Kathy Niiro:

Replace the current WBRA water filtration/treatment system with the proposed design by Davido Consulting at a cost of \$33,601 now. This will require a one time immediate assessment of \$1,461 for each of the 23 property owners payable by July 31, 2015.

The 16 members present in person or via Proxy voted **16 – 0 in favor** of the above Motion.

The meeting was adjourned at 12:50 PM.

Rudy Deck, Secretary, West Beach Road Association.